

Advisor Confirmation Form

Interdisciplinary Program in Pathobiology
Department of Global Health
University of Washington

Date: _____

Beginning _____ (Quarter/Year), Dr. _____ will be acting as my
_____ (Student Name) permanent advisor. We have met and discussed the
Pathobiology Student – Faculty Mentor Compact below. I am aware that this arrangement is not a
guarantee of funding.

Student (signature)

Date

Permanent Advisor (signature)

Date

Graduate Student Director (signature)

Date

Pathobiology Student – Faculty Mentor Agreement

Please review these program expectations together and make a plan to meet the requirements on time. For additional details, please see the Pathobiology Handbook (online).

1. **Completion of course work:** The majority of coursework is completed in the first year of graduate studies, but there are additional courses required of Pathobiology students beyond the first year. Students must keep up to date with registration and completion of these required courses. In addition, you must register for research credit with your faculty advisor each quarter; except your first Summer quarter when you register for only the 2 credit course UCONJ 510. The Pathobiology Program Manager will advise you on the number of credits needed for each quarter. Faculty must complete grading of their student at the end of each quarter.
2. **Form the dissertation committee:** By the end of the autumn quarter of the second year, the faculty mentor and student pair should work together to identify dissertation committee members. Once potential members have been selected and agreed to be part of the committee, please send the composition of the committee to the Program Manager for approval via email.
3. **First committee meeting:** The first committee meeting should be held by the end of spring quarter of the second year, with meetings held at least annually thereafter. After each committee meeting, please send the completed committee meeting report form to the Program Manager via email so that we can monitor student progress.
4. **Didactic teaching:** Pathobiology students must obtain training and experience in teaching as part of their graduate studies. This takes the form of participation in one quarter of PABIO 598, “Didactic Pathobiology”, generally in the third year in the program.
5. **General Exam:** The student should ideally complete their general exam by the end of fall quarter of their third year, and no later than the end of winter quarter of the third year. If a student-faculty mentor pair feels the need for an extension, this must be discussed with and agreed upon in consultation with the Program Director. Upon completion of the general exam, please complete and sign the Committee Sign Form (formerly called the ‘Warrant’; which some refer to by this name) and return via email to the Program Manager.
6. **IDP:** Starting in the second year, the student should complete an IDP and discuss it at least annually with their faculty mentor and dissertation committee as part of committee meetings.
7. **Yearly program events:** All Pathobiology students must participate in and attend the annual retreat, seminar series, winter and spring student research symposia, first year rotation talks, and dissertation defenses. We request that faculty mentors make every attempt to attend these events as well.